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DIRECTOR
OC PARKS

HELEN FRIED
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC PUBLIC LIBRARIES – LIBRARY ADVISORY BOARD
MEETING OF THE FULL BOARD
THURSDAY, OCTOBER 13, 2016 4:00 P.M.

Tustin Library Community Room
345 E. Main Street
Tustin CA, 92780

FINAL MINUTES

MEMBERS PRESENT

OCPL – CITY REPRESENTATIVES

William Phillips (Aliso Viejo), Christine Marick (Brea), Steven Choi (Irvine), Michael Blazey (La Habra), Elaine Gennawey (Laguna Niguel), Michael Vaughn (Rancho Santa Margarita), Lori Donchak (San Clemente), Mike Varipapa (Seal Beach), Rigoberto Ramirez (Stanton), Beckie Gomez (Tustin), Robert Collacott (Villa Park), Diana Carey (Westminster).

OTHER ATTENDEES

COUNTY STAFF ATTENDING

Steve Franks (Director, OCCR), Helen Fried (County Librarian), Sherry Toth (Asst. County Librarian), Grace Raya (Budget & Fiscal, OCCR/OC Public Libraries), Ann Luu (Budget & Fiscal, OCCR/OC Public Libraries), Alex Martinez (Asst. to the County Librarian, OC Public Libraries), Martin Gardner (Community Relations Advisor, 3rd District, Board of Supervisors), Sergio Prince (Community Relations Advisor, 5th District, Board of Supervisors).

MEMBERS NOT ATTENDING

OCPL – CITY REPRESENTATIVES

Jim Righeimer (Costa Mesa), Stacy Berry (Cypress), Carlos Olvera (Dana Point), Cheryl Brothers (Fountain Valley), Chris Phan (Garden Grove), Michelle Steggell (La Palma), Steve Dicterow (Laguna Beach), Melody Carruth (Laguna Hills), Dr. Jim Gardner (Lake Forest), Shelley Hasselbrink (Los Alamitos), Pam Patterson (San Juan Capistrano), Robert Collacott (Villa Park).

EX OFICIO REPRESENTATIVE

Jill Ingram (City Managers' Association).



OC PUBLIC LIBRARIES
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SANTA ANA, CA 92705-
4930
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I. CALL TO ORDER

Chair Beckie Gomez called the meeting to order at 4:10 p.m. and led the members in the Pledge of Allegiance. The following announcements were made:

- Mercedes McCarthy retired from the County effective Thursday, September 29, 2016
- Alejandra (Alex) Martinez is now the Executive Secretary to Helen Fried, County Librarian
- After 12 years of serving on the Library Advisory Board Committee, today, Thursday, October 13th is Dr. Choi's last meeting

II. APPROVAL OF MINUTES OF MAY 12TH MEETING

It was moved (Vaugh) and seconded (Choi) to approve the minutes of the May 12, 2016 LAB meeting with no changes. The motion was passed by all with two members,(Blazey), (Collacott) abstaining.

III. NEW BUSINESS

- A. Discussion of Irvine set-aside MOU. Helen Friend, County Librarian discussed the background of the Irvine set-aside MOU. In 2008 the County hired a consultant to do a study on Library Operations. Seven members of the Library City Managers were selected. Included in that task force was the City of Irvine. Out of that task force resulted the MOU between the City of Irvine and the County of Orange. Steve Franks, Director, OC Community Services and Helen Fried, County Librarian answered questions from the members.
- B. Updates on Facility Refurbishment and Construction. Helen Fried, County Librarian gave the following updates:
 - We will have key card access to all libraries for more efficiency
 - In the process of converting library layout to a one service kiosk model

Libraries under Refurbishment:

- Dana Point Library, La Habra, Head Quarters and Rancho Santa Margarita

Construction:

- The Donald Dungan Library is now being constructed through the City of Costa Mesa
- Costa Mesa/Mesa Verde has just remodeled through the Library and City; the City of Costa Mesa was able to replace the carper, paint and other items, which has been accomplished.

To do list:

- We have the refurbishment of Heritage Park Library
- Library of the Canyons, located in Silverado Canyon is under construction
- Partnering with OC Parks to reassess all of the libraries for any building updates
- Refurbishment construction for Aliso Viejo, Brea, continuation of Donald Dungan, Heritage Park Library
- Refurbishment with University Park, La Habra, Seal Beach
- Relocation of the Laguna Woods Library, which is at City Hall and a store front
- We will be exploring a new library construction at the new development at Rancho Mission Viejo
- Continue the conversion of the library layout to a one desk service kiosk model

- We have submitted an RFP for a new library integrated system for 2017/2018
- Computer replacements for all staff

C. Library Advisory Board Strategic Visioning – Discussion and Direction to Staff. Michael Vaugh recommended a new ad-hoc subcommittee to develop recommendation on ongoing Strategic Vision for the Orange County Public Libraries (attached). The selection for the new ad-hoc committee will be at the next LAB meeting in January. The motion was approved by (Vaugh) seconded by (Choi), all in favor.

IV. BOARD COMMENTS

There were no Board comments.

V. PUBLIC COMMENTS

Myra Neben, Page employee at Heritage Park Library, expressed her concern regarding the page layoffs that will be effective December 31, 2016.

VII. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

Minutes prepared by Alex Martinez on 10/20/2016
Reviewed by Helen Fried, County Librarian on 10/20/2016
Approved at the Library Advisory Board Meeting on 01/12/17