

OC Public Libraries Job Seeker Series



Develop your skills with free, virtual workshops from Microsoft

Rock Your LinkedIn Profile

Tuesday, June 15th 5pm

Learn how to get the most out of LinkedIn, build your professional identity, and manage your professional network.

Microsoft Excel

Tuesday, June 22nd 5pm

Easily create spreadsheets from templates or on your own and use modern formulas to perform calculations.

Microsoft Word

Tuesday, June 29th 5pm

Learn the fundamentals of the Microsoft Word processor and new features of the Microsoft 365 application.

Register by email: maria.ruiz@occr.ocgov.com



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