COMMISSION TO END HOMELESSNESS
EXECUTIVE COMMITTEE

MINUTES

Friday, August 24, 2012 9:00 am to 11:00 am

Orange County Rescue Mission
Village of Hope
One Hope Drive
Tustin, CA 92782

Board Member Names and Appointment Affiliations

John M. W. Moorlach, Board of Supervisors	**-**	**Chair of Executive Committee**
Barbara Jennings, HomeAid Orange County	**-**	**Vice Chair of Executive Committee**
Larry Haynes, HomeAid Orange County	**-**	**Chair of Implementing Group #1**
Scott Larson, H&CD Commission	**-**	**Chair of Implementing Group #2**
Allan Roeder, City Manager's Association	**-**	**Chair of Implementing Group #3**
Jim Palmer, H&CD Commission	**-**	**Chair of Implementing Group #4**

CALL TO ORDER / WELCOME: John M.W. Moorlach

Chair Moorlach called the meeting to order at 9:00 am.

ROLL CALL: Karen Roper, Interim Executive Director

Present: Chair Moorlach, Larry Haynes, Jim Palmer, Allan Roeder
Absent: Barbara Jennings, Scott Larson

CONSENT CALENDAR:

1. Approve June 22, 2012 Executive Committee Meeting Minutes

Chair Moorlach asked for a motion to approve the Consent Calendar. Jim Palmer made a motion, Larry Haynes seconded, the motion passed

DISCUSSION ITEMS:

2. Sharon Browning – Overview of September 28, 2012 Commission Retreat Agenda and Survey Process

1. Chairman Moorlach gave an overview of why Sharon is facilitating the Strategic Planning Meeting.
2. Karen Roper mentioned potential participation of Supervisor Campbell.
3. Reviewed / discussed Draft Agenda for Retreat, Retreat Survey Questions, Survey for 10-Year Plan and Continuum of Care's Governance Structures.
   a. Larry Haynes – Include / invite all working group members.
   b. Discussion was had on the public input (Item III on draft agenda for the September 28, 2012 meeting) and what form it should take.
   - **Eliminate III from draft agenda September 28, 2012**
   - **Add Public Comments at the end.**
4. Allan Roeder – Requested agenda under V
   - **Add structure and function of Implementation Groups.**
5. Comments provided on the Governance Survey –
   - **Add how many on #4 of each on governing body.**
   - **Ask how many staff on #6.**

Dallas
Denver
Hennepin
Maricopa

Santa Clara – Moorlach requested to add

6. **Add to survey questions to ask respondents about the strengths and weaknesses of their current governance structure**
7. **Discussed: Retreat Survey Questions to all Commission Members**
    - **Allan Roeder – thinks if valuable to hear from members that we don't normally hear from.**
8. **Agreed to send survey out to all Commission Members prior to retreat.**

3. Update on Implementing Groups – Group Chairs or Designees:

A. Larry Haynes, Implementing Group #1 (Outreach to Homeless/At-Risk of Homelessness)
   i. Prevention
   ii. Coordinated Assessment and Entry System Subcommittee
   iii. Outreach

Larry Haynes provided a presentation for his update.
- **Karen Roper indicated the work of this group implemented the vision of the 10-Year Plan.**

B. Scott Larson, Implementing Group #2 (Improve Emergency Shelter/Transitional Housing)
   i. Update on 2013 Point In Time Count/Survey of the Homeless Ad Hoc Committee & Community Planning Process

Report was given by David Mansdoerfer.
- **Point-in-Time Ad Hoc Committee met on August 6, 2012**
- **Committee Meeting on August 17, 2012**
- **Q & A provided to get input**
- **Met with Focus Strategies (who also attended Aug. 17th)**
- **OCP looking at selecting vendor for PIT**
- **2013 Sheltered & Unsheltered**
    - **Looking to use consistent methodology**
    - **Being transparent**
    - **Will include survey questions**
    - **Talking about including cities-counts in cities required by HUD**
- **Karen – comments need to have long-term on-going discussions about methodology**
    - **Need to look at funding**
    - **Larry – County only funder right now**
    - **Show how we are spending $85,000 on the PIT**
    - **Karen – Still confusion in the community about what PIT is and isn't**

C. Allan Roeder, Implementing Group #3 (Permanent Housing/Resources to Remain Housed)
   i. City Managers/Planning Directors Committee
   ii. Employment and Mainstream Resources Working Group
   iii. Rapid Rehousing Subcommittee

Allan Roeder reported:
- **Will be meeting on a fixed schedule – 3rd Thursday for the next 3 months.**
- **SB2 City Managers/Planning Directors Committee**
- **Bring in shelter operators to talk about what it is to operate a shelter – what it takes**
- **Talk with cities about SB2 and what it takes to actually run shelters**
- **Work with Planning Directors – Draft model provisions that could be taken back to cities to share.**
- **Goal to get this done before the end of the year**
- **Replicate the process in the future regarding affordable housing and land use.**

ii. Employment and Mainstream Resources Working Group

Employment & Mainstream Resources
- **Take next steps on data already gathered and one pagers to utilize.**
- **Talk about having David lead this group.**

iii. Rapid Rehousing Subcommittee
- **Meeting on August 16, 2012.**
- **Katherine Gale was at meeting – discussion of where HUD is going with Continuum of Care funding and potential reallocation of funds.**
- **People wanted the names of CoC Ad Hoc committee members**
- **Need to develop an Org. Chart to share with Community showing Commission/Executive Committee/Implementation Groups and Ad Hoc Committees.**
- **Develop a Master Calendar of meetings.**
- **Rapid Rehousing Sub-Committee – Karen Roper reported.**
- **Margie – leader – What are the components of Rapid Rehousing discussed at August 16th meeting?**
- **Hand out on Performance Measurements for Rapid Rehousing projects Ad Hoc Rapid Rehousing Committee – was discussed at August 16 meeting.**

D. Jim Palmer, Implementing Group #4 (Data/Community Support/Social Policy/Systemic Change)
August 17th PIT meeting was discussed
August 21st Data meeting
- **Asked Kim Goll to ask Funder's top 5 things they want to know about the homeless.**
- **Next meeting scheduled for September 18, 2012.**

4. Interim Executive Director/OC Community Services Update – Karen Roper

A. Community Input Received re: Hearth Act Changes/Continuum of Care Program
HEARTH Act-half page of Public Comments on Interim Rule handed out
Next Steps – coordinate a response to HUD with comments gathered
Larry mentioned that people are confused on how and when to comment
Send out another email to say still time to comment (by October 1, 2012)
Comments from Larry –
- **leases for transitional housing a concern**
- **Year-long leases for Rapid Rehousing**

Review legislative platform and add any relevant pieces to update the legislative summary
Jim requested Karen Williams to have a template that could be sent for agencies to provide comment to HUD

B. Discussion of C2eH Legislative Directive and Next Steps
Review legislative platform and add any relevant pieces to update the legislative summary

C. Continuum of Care Ad Hoc Committee Update
i. 2012 Continuum of Care Application Status
ii. Year-Round Emergency Shelter FAPP
Year-round Shelter update
- **In a holding pattern because there is a potential site opportunity**
- **Should we wait and best??? And delay the FAPP.NOFA until site is acquired**

Allan Roeder – Karen Roper/staff are doing a great job
Karen Williams – Good to have Karen Roper at meetings-shows County involvement
Allan Roeder – any status on the Transit Center in Santa Ana?
Chair Moorlach indicated that there are closed session discussions.

D. Other Updates

5. Update from Chairman – John M. W. Moorlach

Shared Yolo County – addressing hunger – a lot going on in our County to let them know what we are doing.
Articles
Suggestion – Allan Roeder via Karen to get info out to Commission to keep them engaged and their rolls and responsibilities
Agreed communication to the Commission is important
Need-carry message out to the stakeholders they represent commissioners to
Messaging – share the activities of the Commission
POST Larry's presentation to the web
Allan Roeder – Builds support for what the commission is doing and broadens support
Chair Moorlach – Criminal Justice Committee
- **Two part series on the homeless in the Civic Center – Channel 5**
- **Karen Roper forward link to the Commission**

Ad Hoc Committee to select new Executive Director
- **On hold until after the Strategic Planning Retreat**

Sister Regina will not be at the 9/28 retreat session
CHAT – Dr. Handler
- **Get an update from Dr. Handler at Commission meeting**

Chair Moorlach thanked the Commission for their efforts regarding Laura's Law. The Board of Supervisors will provide a letter to the state that support the law only if Prop. 63 funds are available for implementation.
For the future: How do we know when we have the end product? Need an electronic dashboard on a website to show the progress – a website in the future for the Commission.

PUBLIC COMMENTS:
At this time, members of the public may address the Executive Committee regarding any off-agenda items within the subject matter jurisdiction of the Executive Committee provided that NO action may be taken on

off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Executive Committee.

MEMBER COMMENTS:

ADJOURNED:

Chair Moorlach adjourned the meeting at 11:25 am.

NEXT MEETING: **October 26, 2012 9:00 am to 11:00 am**
Orange County Rescue Mission Village of Hope
One Hope Drive, Tustin, CA 92782