### Orange County EMS Policy/Procedure





## SERVICE PROVIDER CRITERIA

#### I. AUTHORITY:

California Health and Safety Code, Division 2.5-1797.218. California Health and Safety Code, Division 2.5 – 1791.200, 1797.206, 1797.208, and 1797.214. California Title 22, Section 100144; (b):

### II. APPLICATION:

This policy defines the criteria for licensure of an Interfacility Transport Paramedic (IFT-P) service provider by Orange County Emergency Medical Services (OCEMS). No provider may provide IFT-P service in Orange County without being designated to do so by OCEMS.

#### III. CRITERIA:

- A IFT-P service provider shall identify the number of IFT-P units and geographical placements of the units that are best suited to fulfill the required needs for Interfacility transport of critical patients within the jurisdiction of Orange County.
- A prospective IFT-P service provider agency shall submit a written application to:

Orange County EMS Medical Director Orange County Emergency Medical Services 405 W. 5<sup>th</sup> Street, Suite 301A Santa Ana, CA 92701

The application shall include:

- Documentation of licensure as an Orange County ambulance provider with OC MEDS (OCEMS county-wide data system) capability.
- A commitment to respond and transport between any Orange County health care facilities any patient (regardless of payer status) in need of advanced life support transport for which the technical requirements of the transport are within the scope of practice of a IFT-P.
- 3. A commitment to provide service response on a continuous 24 hour, daily basis.
- A commitment to respond for an unscheduled IFT-P level transport call within the stated geographic area of service (Section III, A) within a maximum 30 (thirty) minutes of the initial contact of the provider dispatch center.
- 5. A commitment to adhere to applicable sections of the California Health and Safety Code, California Title 22 and to OCEMS policies and procedures.
- A commitment to provide IFT-P service meeting OCEMS minimum staffing requirements for each unit (one Orange County Accredited IFT-P and one patient care only (not driver) Orange County Accredited EMT per unit).
- 7. A list of all licensed and locally accredited IFT-P personnel employed with the IFT-P service provider, identifying active or inactive status.
- A statement of commitment for coverage of specific geographical locations and primary response areas for proposed IFT-P service units.





## INTERFACILITY TRANSPORT PARAMEDIC (IFT-P) SERVICE PROVIDER CRITERIA

#### A commitment:

- To comply with OCEMS requirements for uniform electronic record keeping, data collection and electronic submission to OCEMS
- b. To develop and maintain an OCEMS approved quality assurance plan as set forth by OCEMS policy and procedures. A copy of the provider quality assurance plan must accompany the application and be submitted annually to OCEMS.
- c. To maintain a qualified IFT-P program coordinator who is either a California licensed nurse or paramedic with 3 years experience in critical care medicine or advanced life support transport that will be the liaison person with OCEMS and conduct mandatory OCEMS system updates and ongoing training of IFT-P staff of the provider.
- d. To adhere to, without variation, IFT-P Standing Orders approved by the OCEMS Medical Director.
- e. To notify OCEMS of all IFT-P service provider operational modifications including:
  - 1) Proposed changes in number of units or unit locations.
  - 2) Major IFT-P service provider administrative personnel and office site changes.
  - 3) Changes in status of IFT-P OCEMS licensed and accredited personnel.
    - a). To notify OCEMS of all unusual incidents involving medical aid responses, including but not limited to:
      - Patient complaints
      - Hospital complaints
      - 3) Ambulance company or provider agency complaints
      - 4) Violations of State or OCEMS medical policies and procedures, protocols, rules, and/or regulations (Included with each report of an unusual incident shall be a summary of the provider's internal response, if any, to the incident.)
    - b). To work in conjunction with the OCEMS when evaluating IFT-P medical/communication equipment.
    - c). Provide field internship opportunities to IFT-P trainees from OCEMS approved paramedic training programs.
    - d). Provide orientation and training opportunities to IFT-P challenge candidates for local accreditation to practice.
    - i). To work with OCEMS in medical disaster preparedness.
- 10. An internal policy for:





# INTERFACILITY TRANSPORT PARAMEDIC (IFT-P) SERVICE PROVIDER CRITERIA

- a). Ensuring all OCEMS accredited IFT-P personnel attend and successfully attend and pass exams to show competence in OCEMS mandatory updates for EMS personnel. To ensure all IFT-P personnel are updated when revisions to ALS and IFT-P Standing Orders are made by the OCEMS Medical Director.
- b). Maintenance and training of IFT-Ps for the Orange County MED-9 (or other appropriate communication equipment to allow for contact of Orange County Communications) radio system and orientation to the Orange County Communications Center.
- c). The systematic reporting of Med-9 radio communications problems to Orange County Communications for resolution.
- d). The routine dissemination of information to appropriate personnel from OCEMS and its advisory committees.
- e). The timely reporting of infectious disease exposures to other involved health care providers and facilities and methods for timely medical care and prophylaxis (as appropriate) for IFT-P and other service provider personnel.
- f). Resupplying of controlled substances and expendable medical supplies.
- g). Addressing the approved method for handling, transporting, storing, and disposing of biomedical waste.
- h). Regular inspection for and repalcement of expired medications and equipment.
- 11. A commitment to maintain at all times, subject to inspection by OCEM, the full IFT-P medication and equipment inventory as described in OCEM policy.
- Stated agreement to pay all Orange County IFT-P service provider fees as published by OCEMS.

## IV. HEARING/SUSPENSION/REVOCATION:

- A. OCEMS agency shall review the approval of each IFT-P service provider at least every two years. Such approval may be changed, renewed, canceled or otherwise modified, when necessary.
- B. OCEMS may deny, suspend, or revoke the approval of a IFT-P service provider for failure to comply with state and county statutes, regulations, and ordinances or applicable OCEMS policies.
- C. A licensed IFT-P provider that has been suspended or revoked may request a hearing a described by Orange County Ordinance No. 3517 (Orange County Ambulance Ordinance) as copy of which may be viewed on the Orange County EMS InterNet website.

Approved: