### **Location and Office Hours**

Stop by our office if you need to see us in person - we are ready to assist you.

1055 N. Main St. Santa Ana, CA. 92701

Walk-in from 8:00 a.m. - 4:30 p.m.

www.css.ocgov.com

Toll free: (866) 901-3212



## **Making Payments**

Use your debit or credit card to make either a one-time payment or to set up recurring payments.

For more information or to set up your account, visit online or call today.

Online @ www.casdu.com or Toll free: (866) 901 -3212

easy...

convenient...

fast...





This pamphlet is intended to be instructive as to the general procedures of the Orange County Department of Child Support Services and should be used for informational purposes only.

#### Rv. 07/2013

# Adjusting Your Child Support Order





From time to time, life puts a wrench in our plans and we have to make some adjustments.

A review and possible adjustment of your child support order is available to you through the Orange County Department of Child Support Services (CSS).

If there has been a significant change in your life such as a job loss, promotion, birth of another child, child care expenses, or you visit with your child more often, you may want to request a review of your current child support order.

Either parent in a child support case may request that our office review the existing order. First, we'll determine if your case meets our criteria for a modification. Some of the things we consider to approve a review include:

- The court order was issued or registered in Orange County
- The location of the other parent is known
- Verified change of circumstances

If it does, our Solutions for Parents program allows you the option to adjust your child support obligation without going to court. When parents come to an agreement we will prepare the necessary documents or file a Stipulation (agreement between parties involved) with the Orange County Superior Court. For those occasions where an agreement cannot be reached, your option to request a court hearing always remains.

If you are still unsure, use the Estimate my Child Support Amount link on our website. If the support amount results in a decrease or increase of at least \$50.00 or 20% (whichever is less) of your existing monthly obligation, then a change in support **may** be needed.

The sooner you request a review and provide all the needed documents the faster CSS can take action.



www.css.ocgov.com

# Important to Note:

- Whether establishing a new order, adjusting an existing one, resolving past due child support or making license release agreements, we can help you in our office without going to court.
- Proof of any change in circumstances is required. If the change relates to increased visitation, maintain a detailed calendar.
- You have other options. You may ask the office of the Family Law Facilitator to help you request a court hearing for a modification at no cost, seek the advice of an attorney, or file the motion on your own.
- Visit our website:

  www.css.ocgov.com and click on

  Estimate my Child Support Amount to
  find out if your change in circumstance
  qualifies for a change in your child
  support obligation.
- Child support can go up or down based upon the facts of your case.
- The effective date of any change will be a date AFTER the court documents are filed, NOT the date you made the request to CSS to review your order.