



County of Orange

MEMO

DATE: May 9, 2011

TO: Development Processing Review Committee

FROM: *RL*
Rick LeFeuvre, Interim Director, OC Public Works/OC Planning

SUBJECT: DPRC Meeting Minutes – April 14, 2011

A meeting of the Development Processing Review Committee was held on Thursday, April 14, 2011, at 8:30 a.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

MEMBERS

Jay Bullock – Planning Solutions, (Chair) (2nd District)
Thomas Grable – Tri-Pointe Homes (5th District)
Jackie Hare – J. L. Hare Associates, Inc. (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4th District)

GUESTS

Dan Hosseinzadeh – Hunsaker & Associates
Jessica Toohey – Huitt-Zollars, Inc.

STAFF

Michael Balsamo – Manager, OC Planning/OC Communities
Laree Brommer – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Mahrooz Ilkhanipour – Manager, OC Planning/OC Community Development/Permit Intake
Bea Bea Jimenez – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Channary Leng – Manager, OC Planning/OC Communities/Current & Environmental Planning
Lorena Martinez – Secretary, OC Public Works/Administration
David Shepherd – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Juanita Smithey – DPRC Secretary, OC Planning/OC Community Development
Hadi Tabatabaee – Orange County Building Official, OC Public Works

MEMBERS ABSENT

Fred Ameri – RBF Consulting (5th District)
Rick Fitch – Hunsaker & Associates (3rd District)
Lee Lowrey – Lowrey Pacific Capital (1st District)

1. Approval of Meeting Minutes for February 10, 2011

The meeting minutes for February 10, 2011, were moved for approval by Mike Recupero and seconded by Joe Lambert.

2. Planning Division Update

- Five percent cut to the General Fund Allocation for all County departments.
- Mike Wellborn retired and Cynthia is Interim Manager for Neighborhood Preservation.
- Elie Nasr retired and his position may be unfrozen.
- Channary Leng may assist with Cynthia Baker's section when she goes on leave.
- Board of Supervisors approved North Tustin Project and Emerald Bay Gate Project.
- Fifty OCPW departmental vacancies not being filled.
- Dave Shepherd and Laree Brommer reported that Tonner Project is now open and four tract maps were approved by the Board.
- DPRC members requested an org chart; Secretary will email updated phone list.
- Isaac Alonso Rice hired as the new Traffic Engineer to replace retiree Grant Anderson.
- Parking Code Update will be presented to the Planning Commission for initiation on April 27, 2011; Parking Code Update is projected to go before the Board of Supervisors by November 2011.

3. Conditions of Approval

- Conditions were reduced from 150 to 100; some reduction was result of OCFA 2011 update.
- Channary Leng will email a word document to members.
- Subcommittee members will meet in two weeks to review first draft and provide comments at May 12, 2011 meeting.
- Goal is for final draft to be completed in May 2011.

4. SB 375 Summary

- Adopted in 2008; it is a spin off of Assembly Bill 32.
- LSA is preparing SCS for OCCOG to be released for public review April 30, 2011.

5. Improvement Plans/Landscape Plan Process

- Subcommittee consists of Jay, Joe, Carl, Laree, Hadi, Mahrooz and Chuck Stanfield.
- Laree and Mahrooz presented the committee's results and updates related to the landscape and improvement plan process. Handouts were provided which included new application forms, updated flowcharts and checklists.

6. Other Business

- For May 12th meeting, distribute the matrix for the parking ordinance.

- Bring Conditions of Approval and the discussions with OCFA on State Hazard Zone Mapping to the May meeting.

7. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Thursday, May 12, 2011, at 8:30 am.