

## OFFICE OF THE TREASURER-TAX COLLECTOR

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www.ttc.ocgov.com

## **General Claim Form for Unclaimed Funds-Instructions**

The County Treasurer maintains a listing of monies which have remained unclaimed. The Treasurer, pursuant to Government Code Section 50050-50056 will annually publish these unclaimed monies in an adjudicated newspaper. Once published, these unclaimed funds will be held by the Office of the Treasurer until a specified day and then permanently escheated to the County General Fund on the designated date.

- 1. To claim these funds prior to escheatment, please complete the "claim form" and include all required documentation. Please note that a separate claim form is required for each item.
- 2. Form may be typed or filled in black or blue ink.
- 3. For claims in excess of \$50, the form will need to be notarized.
- 4. Please sign form.
- 5. Completed claim forms can be mailed or faxed to the:

Orange County Treasurer Attn: Treasury Escheatment Claims P.O. Box 4515 Santa Ana, CA 92702-4515 (714) 834-2912 (fax)

6. If you have any questions, please call or email our office at (714) 834-7542 and KPham@ttc.ocgov.com