



Internal Audit Department

O R A N G E C O U N T Y

AUDIT HIGHLIGHT

DECEMBER 23, 2010

**RESULTS OF CONTINUOUS AUDITING USING CAATS:
Auditor-Controller, Human Resources, & County Procurement Office
Duplicate Vendor Payments and Other Routines
Audit No. 1041-G**

WHAT WE FOUND?

Duplicate Vendor Payments: Our review of \$146 million vendor disbursements processed during November 2010 found that 99.99% of invoices were paid only once. Of the 16,843 invoices processed during November 2010, we identified 1 potential duplicate payment made to vendors totaling \$10,874 or .007% of the \$146 million.

Employee-Vendor: All potential employee-vendor matches identified to date have been researched and resolved. Our next analysis will be performed at 12/31/10.

Working Retirees: As of 11/23/10, no working retirees exceeded the annual limits of 960 or 720 hours for FY 10-11 as mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposit: No findings resulted from the payroll direct deposit CAAT routine this month.

WHY IS THIS ANALYSIS IMPORTANT?

Vendor Payments: For FY 09-10, established vendor payments were about \$2.2 billion (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified \$973,609 in duplicate payments made to vendors of which the County has collected \$904,864 or 94%.

Working Retirees: For FY 10-11, extra help/working retirees with hours as of 11/23/10:

Department	No. of Working Retirees	Total FY Hours To Date
Sheriff-Coroner	59	16,379
District Attorney	9	3,504
Health Care Agency	10	3,129
Assessor	9	1,807
OC Public Works	2	666
County Counsel	1	388
Auditor-Controller	1	289
Total	91	26,162

Payroll Direct Deposit: For FY 09-10, direct deposits for regular payroll were about \$1.3 billion.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors