

WIA Youth Services RFP
Questions and Answers from 1/27 -2/15/06

1. **In reference to question II-2, should the job description and staff qualifications be part of the written 20-page narrative or should they be separate attachments?**

This question, as asked, does not require the creation of a separate exhibit (in comparison to question II-3) and should be answered fully within the 20-page limit. However, proposer may add an attachment to the answer and this attachment would not count toward the 20-page limit.

2. **Can a County employee (in a department other than Housing & Community Services Department) participate in the RFP process, i.e., research and consulting? If not, are they able to participate on their own personal time?**

Public Employment Conflict of Interest Statute and County Code of Ethics (Government Code 1090) prohibits such involvement.

3. **Regarding the Northern region: Brea, Buena Park, Fullerton, La Habra, La Palma, Placentia and Yorba Linda,**

- a) **Can we service one city, such as Fullerton, or must we service all cities listed in the region? Do we have to recruit from all of the above cities?**

Please refer to the RFP, page 5: "All cities within the proposed region(s) shall be served. Proposers shall have the capacity to outreach and recruit for the entire region and must clearly indicate service strategies for youth in any/all regions to be served."

- b) **If we serve In-School-Youth (ISY) participants, will we service a total of 22 students, 9 younger (14-18) and 13 older (19-21)? Must we service students from each age group?**

Please refer to the RFP, page 7, under Service Levels, "Proposers shall serve new PY 06-07 enrollments (total to be negotiated once selected), active participants transitioning from PY 05-06 (exact numbers to be determined) and exited participants still in the 12 month follow-up phase (exact numbers to be determined)." Currently, 22 is only the estimated number of ISY active participants to be carried into PY 06-07, excluding new PY 06-07 new enrollments. This RFP solicits proposals to serve WIA eligible youth ages 16-21.

4. **Regarding contract availability on page 7, "Contracts entered as a result of this RFP will be for one year from July 1, 2006 through June 30, 2007. Based upon contractor performance and funding availability, contracts may be renewed for an additional four (4) consecutive one year periods through June 30, 2011." Do we have to reapply every year?**

Proposers to be recommended for funding renewal will not need to resubmit entire proposals every year but they will need to update, based on negotiations as applicable, their statement of work, performance and budgets.

- 5. Regarding service standards for staffing on page 17, “At a minimum, contractor must have on its staff: personnel with the ability to speak Spanish and Vietnamese; and access to translators of other languages.” If our participants are predominantly Latino, do we still need staff that speaks Vietnamese and Spanish or could we have access to translators, instead of hiring bilingual staff?**

If your participants are predominantly Latino, Limited English Proficient and/or Spanish speakers, then you must have Spanish/English bilingual staff.

- 6. Do existing grants/grantees have funding priority over new grants/grantees?**

No. There are no predisposed priorities other than those explained in the RFP.