

# EXHIBIT I

## COUNTY BOARD, COMMISSION AND COMMITTEE MEMBERS ELIGIBLE FOR COMPENSATION

General Provisions (per County of Orange Administrative Procedure No. 017-13, *Operation of County Boards, Committees and Commissions*, established by Board of Supervisors Resolution No. 75-710 dated 5-20-75, and amended by Board of Supervisors' Resolution Numbers 77-1889 and 81-1634 and Minute Order Item No. 33 dated November 25, 1997.)

### Reimbursements

Unless otherwise provided, appointees to Orange County boards, committees, and commissions receive no compensation for their services. However, the Board of Supervisors recognizes that many committee persons incur out-of-pocket expenses (such as parking and transportation) in the course of committee activities. Therefore, a flat once-a-month reimbursement for in-County expenditures, in the amount set by the Board of Supervisors, will be paid to certain committee members under the following provisions. Reimbursements/stipends established by the Board of Supervisors prior to this amended policy shall remain in effect.

1. Under this procedure no reimbursement will be made to committees of a task force or ad hoc nature, whose terms are fixed and whose scope of purpose is singular. (Whenever a committee excluded from reimbursement feels that due to special circumstances it should be reimbursed, the committee, or the supporting department, may petition the Board of Supervisors. Such circumstances would include an ad hoc committee with an unusual length of term, or one whose role expands into that of an on-going committee).
2. No reimbursement will be made to those committees whose regularly scheduled meetings are held less frequently than bimonthly.
3. Those boards and commissions formed by a Joint Powers Agreement will not qualify for reimbursement under this procedure, because they exist under multiple authority and are not solely responsible to the Board of Supervisors.
4. Those advisory committees which serve only in the interest of a specific region or community within the County do not qualify for reimbursement under this procedure.
5. Those County boards and commissions established by State or Federal authority require review by County Counsel to determine whether reimbursement may be paid.
6. No payment will be made to any member whose out-of-pocket expenses are reimbursed in some other manner (e.g., a committee member whose employer furnished his transportation).
7. Expenses incurred on committee business outside the County, such as seminars and conferences, are subject to the County's Travel Authorization Procedure.

Upon application to the Auditor-Controller, reimbursement will be made to any individual who is a duly appointed member of a County board, committee, or commission in any calendar month. There will be no payment for any month in which the full committee does not have a quorum. Meeting minutes and attendance records will constitute proof of participation. Any member

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wishing to waive reimbursement may do so by requesting the board, committee or commission chairperson to withdraw claim for reimbursement for that member.

Members serving after expiration of their approved term, awaiting appointment of a new member, will continue to be compensated until such time as the new appointment has been approved. The board, committee or commission contact person must provide written notice to the Auditor-Controller explaining when a member term has been extended beyond the term limits pending a new appointment. The contact person must also notify the Auditor-Controller when the new appointment has been made.

Boards, commissions and committees not governed by the Orange County Board of Supervisors will be reimbursed according to the policy of the governing body of the board, commission or committee.