## OVERVIEW | DEPUTY COMPACT ADMINISTRATOR | WHO IS COVERED BY ICAMA? | WHO IS RESPONSIBLE FOR ICAMA? | REQUIRED FORMS HYPERLINKS | REQUIRED ACTION

Interstate Compact on Adoption and Medical Assistance (ICAMA)

Number: 45-043

Date: 12/1/2007

**PURPOSE** 

The purpose of this procedure is to provide guidelines to follow when adoptive parents and child move to another state while the adoption assistance agreement is in effect.

**APPROVED** 

This policy was approved by Mike Ryan, Director of CFS, on 1/29/2010. Signature on file.

**OVERVIEW** 

Federal law established the Adoptions Assistance Program (AAP) under Title IV-E, which requires that states protect adopted children's interest in interstate situations. ICAMA is an interstate agreement of cooperation that assures Medicaid (Medi-Cal in California) coverage for adoptive children receiving AAP benefits. ICAMA applies to adoptive children receiving AAP benefits from California residing in another state.

#### **POLICY**

## DEPUTY COMPACT ADMINISTRATOR

All correspondence for the Out-of-State Placement Policy Unit or the Deputy Compact Administrator should be mailed to:

Out-of-State Placement Policy Unit

744 P Street, MS 3-90 Sacramento, CA 95814 Telephone: (916) 651-8100 Fax: (916) 651-8144

# WHO IS COVERED BY ICAMA?

Adoptive children receiving AAP benefits placed interstate and those who receive AAP benefits and then move interstate after their adoptions are finalized are covered under ICAMA.

# WHO IS RESPONSIBLE FOR ICAMA?

California Department of Social Services (CDSS)

- Coordinates with in-state and out-of-state officials to provide services and access to Medicaid for children and their adoptive families.

  Orange County
- Senior Social Worker (SSW) and AAP Eligibility Technician (ET) prepare ICAMA request package for outgoing ICAMA requests.

REQUIRED FORMS HYPERLINKS	Form Name Adoption Assistance Program (AAP) Agreement	Form Number AD 4320
	Consolidated Omnibus Budget Reconciliation Act (COBRA) Option/Reciprocity	
	ICAMA Notice of Medicaid Eligibility/Case Activation	ICAMA Form 6.01
	ICAMA Notice of Action	ICAMA Form 6.02
	ICAMA Report of Change in Child/Family Status	ICAMA Form 6.03
	Member Contact List	
	Out of State Agency Cover Letter	
	Payment Instructions Adoption Assistance Program	AAP 2

### **PROCEDURE**

## **REQUIRED ACTION**

The following actions must be completed when the adoptive family or Senior Social Worker (SSW) notifies you the family is moving from one state to another.

Responsibility	Step	Required Action
AAP ET	1.	<ul> <li>Verifies the child's eligibility for Adoption Assistance Program benefits.</li> <li>A child who is eligible for Title IV-E benefits is automatically eligible to receive Medicaid in the receiving state.</li> <li>A child who receives state-funded adoption assistance does not qualify for Medicaid in the receiving state unless that state has a reciprocal agreement with California to provide health care services. In the absence of such an agreement, the county should advise the adoptive family that the child will retain Medi-Cal eligibility to receive health care services from an out-of-state provider who is willing to accept payment under Medi-Cal.</li> </ul>
	1.	Requests an ICAMA Form 6.01 Section E. Certification, AAP 2 and a copy of the current AD 4320 from the SSW.
SSW	1.	Completes ICAMA Form 6.01 Section E. Certification, AAP 2 and provide a copy of current AD 4320. Sends completed forms to ET for processing.
AAP ET	1.	ICAMA 6.01, AAP 2 and AD 4320 are received from SSW. Reviews for completeness.
	1.	Completes an ICAMA request package. The request package should include the following:  • Cover letter  • AD 4320  • Completed ICAMA Form 6.01  • Completed ICAMA Form 6.02  • Completed ICAMA Form 6.03 (If required)

- Makes three copies of the completed ICAMA request packet.
- 1... Sends a copy of the ICAMA request packet to:
  - Deputy Compact Administrator
  - · Adoptive family
- Keeps a copy of the ICAMA request packet in the AAP case file.
- Sends the original completed ICAMA request package directly to the compact administrator in the receiving state.
- Updates CalWIN and MEDS with change of address information and complete Case Comments in CalWIN.
- 1. When you receive a letter from the receiving state or the adoptive parent calls to inform you that Medicaid has been approved you will need to do the following:
  - Close MEDS

### MEDS TERM-REAS:

- 03- Client calls
- 99- Received letter from receiving state
- Change Medi-Cal status in CalWIN
- 1. Completes Case Comments in CalWIN.