Foster Care Referrals to Transitional Medi-Cal Programs

Number: 45-200.7
Date: 12/1/2007

PURPOSE

The purpose of this policy is to provide instructions on making Medi-Cal referrals for dependents and wards of the court when the Foster Care case closes to transitional Medi-Cal programs.

APPROVED

This policy was approved by Mike Ryan, Director of CFS, on 2/19/2010. *Signature on file.*

POLICY

CEC

Senate Bill (SB) 87 requires counties to make a Medi-Cal eligibility determination without the involvement of the beneficiary/applicant. This procedure is to ensure all Foster Care, Adoption Assistance Program (AAP), and Kinship Guardian Assistance Payment (Kin-GAP) youths maintain their Medi-Cal eligibility through the ex-parte process.
All Foster Care, AAP, and Kin-GAP cases where the child was discontinued prior to their 18th birthday with aid types 42, 40, 5K, 9X, 03, 04, 4F, and 4G are eligible to the Continuous Eligible Children (CEC) program. If the child is still in the 12-month CEC period, the child is CEC eligible. If the child's 12-month CEC period has ended, he/she is not CEC, but must be evaluated for other MC programs. The Foster Care Eligibility Technician (ET) will need to make a referral to the Transitional Medi-Cal (TMC) unit at the appropriate regional office on closed cases.
Note: This procedure does not apply to the following case types: Emergency Assistance (EA) Conversions, Inter-Program Transfers (IPT), Inter-County Transfers (ICT), and when the child lives out-of-state.

FFCC

Children discontinued from Foster Care on or after their 18th birthday are eligible to Former Foster Care Children (FFCC) Medi-Cal program. The ET will need to make a referral to Medi-Cal Specialized Regional Center (MSRC).

SED

Any child under AB3632 Seriously Emotionally Disturbed (SED) program that is a dependent or ward of the court and is discontinued from Foster Care needs a referral to MSRC.

REFERENCES HYPERLINKS

Senate Bill (SB) 87

REQUIRED FORMS HYPERLINKS

Form Name	Form Number
Foster Care Referrals to Transitional Medi-Cal Program Cover Memo	F063-29-63
Correction Memo	F063-29-66
Referral Log	F603-29-68
Placement Information Change (PIC)	F063-28-301

PROCEDURE

REQUIRED ACTION

The following actions must be completed when an Eligibility Technician (ET) completes a CEC referral packet.

Responsibility	Step	Required Action
Eligibility Technician	1.	Closes only the Foster Care/AAP/Kin-GAP case per district procedures.

OCSA

	1.	Determines if child meets the requirements for Former Foster Care Child (FFCC) referral. • Was the child receiving a Foster Care benefit on their 18th birthday? (Child will be considered to have received benefit on their 18th birthday even if their case is closed the day before.) If requirement is met, complete FFCC referral. If requirement is not met, evaluate child for CEC. **Note:** AAP and Kin-GAP, and undocumented children cases are not eligible to FFCC.
	1.	Determines if child is an AB3632 SED child to make a continued Medi-Cal referral to MSRC. • Receives information on the Placement Information Change (PIC) that the child is a SED child, or receives notification from the Program Integrity Coordinator. • Eligibility requirements are: • Dependent/Ward of the Court • Signed Individualized Education Program (IEP) • AB3632 status • Child can be placed out of county/state. Dependents and wards are considered residents of Orange County even if they do not physically live here. If requirement is met, complete SED referral.
	1.	Obtains current address for the child: • Foster Care: From the PIC notice • AAP: From AAP 2, or contact Adoption Senior Social Worker (SSW) • Kin-GAP: Obtain information from Legal Guardian **Note:** ET must inquire with the SSW, the adoptive parent, or legal guardian to determine the child's current address.
	1.	Completes a referral packet. The referral packet consists of the following information: • Referral Cover Memo • Alien/Citizenship documentation G845 (PRUCOL) • Social Security number/application • PIC's containing child's current address • Copy of FC 2 (Foster Care), AAP 2 (AAP) or KG 2 (Kin-GAP) • Current MEDS print and CalWIN screen prints (Display Foster Care Summary, Collect AAP Details, or Collect Kin-GAP Detail.) • For SED referrals, a copy of the minute order is needed to show the child is a dependent or ward of the court. • Cases not discontinued from Foster Care need a completed SAWS 1 and MC 250.
	1.	Sends referral packet to Foster Care Program Integrity Coordinator.
Program Integrity Coordinator	1.	Ensures the referral packet is complete. If incomplete, return packet to worker's Eligibility Supervisor (ES) with correction memo.
	1.	Enters referral packet information on CEC FFCC or SED referral logs.

OCSSA

1. Completes worker change to Default caseload in CalWIN.

1. Sends referral packet, based on child's most recent known address information, to the Social Services Supervisor I (SSS I) at the appropriate regional offices with the Foster Care Referral memo.
Exception: For Absent Without Leave (AWOLS), and Out-of-County cases, CEC referrals will be equally distributed among all regional offices. FFCC and AB3632/SED referrals will be sent to MSRC. Orangewood (OCH) referral must go to MSRC in a 45-aid code.

1. E-mails a copy of the Foster Care CEC referral memo to Foster Care Program Integrity SSSI.

1. Follows-up on the status of referral packets sent to ensure receipt by regional offices.

1. Ensures worker number is changed on MEDS to reflect Regional office Medi-Cal ET once the referral is assigned. The worker number change is done at the Medi-Cal regional office.

1. Maintains log and contacts Regional Office staff.
Note: The Regional Offices will provide a biweekly CEC referral assignment update.

1. Cross-references the monthly MSS133 report with the CEC referral log to ensure all referrals are made.

1. Any case found on CEC referral log that has not been assigned to a Medi-Cal ET will be referred to the appropriate TMC SSSI in the Regional Offices for follow-up.

OCSSA