

### HIV PLANNING COUNCIL

## http://ochealthinfo.com/phs/about/dcepi/hiv/

# Wednesday, April 10, 2013

Public Health Services Training Center (1729E) 1725 West 17<sup>th</sup> Street Santa Ana

### **MINUTES**

Para solicitar una copia de estos minutos en español póngase en contacto con Iris Corpus al (714) 834-8399 o ICorpus@ochca.com.

Chair: Rutherford Cravens Recorder: Iris Corpus

**Voting Members Present:** Mitch Cherness, Rutherford Cravens, Courtney Green, John Larson, Michael Lehman, Shelly Lummus, Christopher Ried, Angel Rosario, and Hamid Tahir

Affiliate Members Present: Bobby Avalos, Gwen Gipson, Jeffery Howell, and Alejandro Uroza

**Voting Members Absent:** Ray Angulo (LOA) (Bobby Avalos sat in as the voting member for Ray Angulo. This is in accordance with the Planning Council Bylaws, Article III, Section 4.), Donna Fleming (LOA), Kelly Gomez (Gwen Gipson sat in as the voting member for Kelly Gomez. This is in accordance with the Planning Council Bylaws, Article III, Section 4.), Sarah Kasman (Notification Received), Leslie Lindgren (LOA), John Paquette (Alejandro Uroza sat in as the voting member for John Paquette. This is in accordance with the Planning Council Bylaws, Article III, Section 4.), Jeremiah Tilles (LOA), and Silvia Verduzco (Notification Received)

Affiliate Members Absent: None

Staff: Iris Corpus, Mindy He, Tamarra Jones, and Latanya Mitchell

Guests: Amanda Acabeo, Trisha Burke (Janssen Therapeutics), Francesco Cannata, Jerome Cygan, Larry Duffy, Mariano Garcia, Robin Keeble (REACH), Martin Lucero, Jose Luna, Marc Meulman (HCA), George Smith (ASF), Jane Smith, Evangelia Triantafillou (VIIV Healthcare), Letty Villa, David Williams, and Phil Yaeger (ASF)

#### Item I. Call to Order:

Rutherford Cravens called the meeting to order at 6:10pm.

### Item II. Welcome & Introductions:

Rutherford Cravens welcomed all in attendance. Members and guests introduced themselves.

A moment of remembrance was held. The Pledge of Allegiance was conducted. A quorum was established.

# Item III. Approval of Agenda:

Bobby Avalos put forward a motion to approve the agenda. Shelly Lummus seconded the motion. The motion passed by consensus.

## Item IV. Approval of March 13, 2013 Minutes:

Mitch Cherness put forward a motion to approve March 13, 2013 minutes. Michael Lehman seconded the motion. The motion passed by consensus.

#### Item V. Public Comment:

There was no public comment.

## Item VI. Planning Council Acknowledgement:

Mitch Cherness acknowledged Michael Lehman.

# Item VII. Case Management Service Category Overview:

Tamarra Jones provided an overview of the Case Management Service category.

## Item VIII. Committee Reports:

A. Executive Committee: Rutherford Cravens reported that the Executive Committee approved new members for the Membership and PSAP Committees.

- B. Priority Setting, Allocations, and Planning Committee (PSAP):
  - Approval of FY 2012 Reallocations:
    - Rutherford Cravens provided an overview of the proposed FY 2012-13 Housing Reallocations (see handout).
      Rutherford asked public officials to recuse themselves. Shelly Lummus and Angel Rosario left the room.
      Bobby Avalos put forward a motion to approve the recommended reallocations. Michael Lehman seconded the motion. There was no discussion or public comment. The motion passed by consensus.
  - Approval of FY 2013-14 Instructions to the Grantee:
    - Rutherford Cravens provided an overview of the FY 2013-14 Instructions to the Grantee. John Larson put forward a motion to approve the FY 2013-14 Instructions to the Grantee with no changes. Mitch Cherness seconded the motion. There was no public comment. The motion passed by consensus.
- C. Membership Committee: John Larson reported that the committee did not have quorum and no actions were taken. The committee agreed to use the same materials from last year's AIDS Walk Planning Council booth. John Larson and Ray Angulo volunteered for the Planning Council booth at AIDS on the Front Line conference, April 10, 2013. John acknowledged Tamarra Jones.
- D. Housing Committee: Shelly Lummus reported that the Housing Committee decided to postpone discussion of the Housing Committee. At the next meeting the committee will discuss the possible change in the Housing Committee no longer being a Council committee.
- E. Client Advocacy Committee (HCAC): Rutherford Cravens announced that HCAC continues to recruit new members. HCAC members participated in a HCAC refresher activity. An update on the low income health program was provided.
- F. Prevention Planning Committee (PPC): Tamarra Jones reported that an update on the Expanded HIV Testing project was provided. The committee will discuss continuing the quarterly evening meetings. PPC postponed developing a campaign to decrease HIV stigma until the next meeting.

# Item IX. Standing Reports:

A. HIV Planning and Coordination (HIV PAC): Tamarra Jones introduced Marc Meulman as the new Division Manager for Disease Control and Epidemiology. Tamarra announced the following:

- The 2013 Client Needs Survey is available online. The deadline to complete the survey is April 30, 2013. The survey is available at: <a href="http://ochealthinfo.com/phs/about/dcepi/hiv">http://ochealthinfo.com/phs/about/dcepi/hiv</a>.
- The Our+Care and In+Care newsletters are available online at: <a href="http://ochealthinfo.com/phs/about/dcepi/hiv/newsletters">http://ochealthinfo.com/phs/about/dcepi/hiv/newsletters</a>; hard copies of the Our+Care newsletter will be available at provider locations
- The 2012 fact sheets are posted online at: <a href="http://ochealthinfo.com/phs/about/dcepi/hiv/info/stats">http://ochealthinfo.com/phs/about/dcepi/hiv/info/stats</a>. The fact sheets are available in English, Spanish, and Vietnamese. Tamarra Jones provided an overview of the site visit summary for fiscal year 2012-13 (see handout).
- Quality Management Committee Update: Tamarra Jones announced that Bobby Avalos and John Paquette are new members of the QM committee. Tamarra shared that Bobby Avalos and Michael Lehman were accepted to attend the training of consumers on Quality Management in Sacramento in June.
- B. Contract Development and Management: Latanya Mitchell reported that there were no updates.
- C. State Office of AIDS (SOA): Courtney Green introduced herself and provided updates for the following:
  - The Ryan White Part B: HIV Care and AIDS Drug Assistance Programs
  - HIV Prevention funded local health jurisdictions submitted their Semi-Annual Reports for July-December, 2012
  - SOA management is working to determine the impact of sequestration on HIV prevention funding provided by the Center of Disease Control.
  - The California Planning Group is currently structuring the next three year round of activity. For more information contact <a href="mailto:Carol.Krump@cdph.ca.gov">Carol.Krump@cdph.ca.gov</a>.

### Item X. Matters from the Chair:

Rutherford Cravens announced that the revised Planning Council At-A Glance booklets were included in Council members folders for review. Rutherford also announced that a request was made to hold the PSAP meetings at the 17th Street Training Center. The committee decided to change the location. Beginning April 24th, PSAP meetings will be in the same location of Council meetings. Rutherford acknowledged Courtney Green and Marc Meulman.

# Item XI. Member's Privilege/Announcements:

AIDS Walk is on May 4, 2013 at the Disneyland Resort. For more information visit: <a href="http://www.AIDSWalkOrangeCounty.org">http://www.AIDSWalkOrangeCounty.org</a>

**Item XII.** Adjournment: Rutherford Cravens adjourned the meeting at 7:20pm.