What Happens Next

- You will receive a copy of your court order by mail.
- If you are a parent who pays support and are not paying through an income withholding order, please begin making payments as follows:

By mail:
State Disbursement Unit
PO Box 989067
West Sacramento, CA 95798

Online: www.casdu.com
By phone: (866) 901-3212

In person:
1055 N. Main Street
Santa Ana, CA 92701
Payment drop box is also available.

VISA MasterCard

Communicate With Us

If you have questions, visit our office or call us. Please keep in mind it may take 3-5 business days after your court hearing for your case to be updated.

1055 N. Main Street
Santa Ana, CA 92701
www.css.ocgov.com
(866) 901-3212

Office Hours: 7:00 a.m.- 4:30 p.m. Monday-Friday and one Saturday each month
(7:00 a.m. - 8:00 a.m. - scheduled appointments only)
Visit our website for details.

Results of Today's Hearing

❒ New monthly child support payment due the first of each month (includes child care expenses if ordered by the court).

$ _____

Effective date: _____

❒ New monthly arrears payment:

$ _____

Effective date: _____

❒ Continuance date: _____

❒ Ordered to Seek Jobs at a minimum of ten (10) potential employers each week and keep Job Seek logs. Notify Child Support Services within 72 hours of obtaining employment by calling (866) 901-3212.

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OC Department of Child Support Services

Orange County Department of Child Support Services

Steven Eldred, Director

This pamphlet is intended to explain the general procedures of the Department of Child Support Services and should be used for informational purposes only.

Rev. 08.2013

Orange County Department of Child Support Services

WHAT YOU CAN EXPECT ON YOUR COURT HEARING DAY

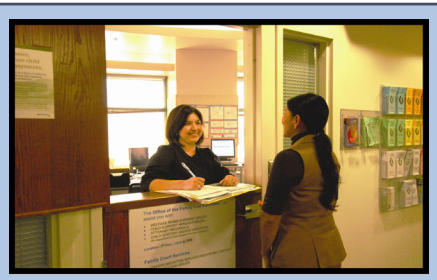
After You Check In

You will have the opportunity to discuss your case with a Child Support Representative. You will be handed a pager to notify you when the representative is ready to see you. Please return the pager to the check-in desk when you see it light up and the CSS representative will assist you.

While you wait, please make sure to have the following information ready:

- **A completed Income & Expense Declaration form** *(signed within 90 days of the hearing)*
- **3 most recent paycheck stubs**
- **If self-employed, a copy of your most recent federal tax return** *(Including all Schedules and Profit & Loss Statements)*
- **Dates, times & duration of visitation**
- **Childcare verification and receipts for costs**

Note: Children are not allowed in the courtroom. If you brought children and don't have anyone to care for them, please obtain a child care referral from the Information/Check-in Desk located on the 5th floor. Child care is located in room C-208 for children 2 ½ to 16 years old (children must be at least 2 ½ years old **and** potty trained). If the child is under 2 ½ and not potty trained, an adult must stay in the room and take full responsibility for the child.



During the Meet & Confer Interview

- The representative will meet with each parent to review details of the case and verify that we have the necessary information to reach a reasonable and appropriate child support agreement. If the parents agree, the representative can meet with you and the other parent at the same time.
- Based on the facts of the case, the representative will offer both parents an opportunity to reach an agreement about the child support amount.
- If an agreement is reached, you and the other parent will sign a Stipulation (a written agreement between both parties that is filed with the court) and you will be given further instructions.
- If an agreement is not reached, you will need to appear for the hearing in the assigned courtroom. The courtroom bailiff will provide further direction.

During the Court Hearing

- Please check-in with the courtroom bailiff. The bailiff will provide instructions and information to everyone. Notify the bailiff if you need an interpreter.
- The Commissioner will ask the Child Support Services Attorney which parties are present and approximately how long the cases will take. This is referred to as the General Calendar Call.
- After the Calendar Call, each case will be heard individually by the Commissioner.
- When your case is called, please stand at the front Counsel table and remain standing until you have been sworn in.
- The Child Support Services Attorney will explain to the Court the reason for the hearing. Please be prepared to respond if you are asked to confirm or clarify any of the information.
- If a final decision is not reached, the Commissioner may continue the hearing to a later date.