

### HIV PLANNING COUNCIL

# http://ochealthinfo.com/hiv/council

# Wednesday, May 9, 2012

Public Health Services Training Center (1729E) 1725 West 17<sup>th</sup> Street Santa Ana

#### **MINUTES**

Para solicitar una copia de estos minutos en español póngase en contacto con Iris Corpus al (714) 834-8399 o ICorpus@ochca.com.

Chair: Alex Trac Recorder: Iris Corpus

**Voting Members Present:** Amanda Acabeo, Ray Angulo, Clayton Chau, Mitch Cherness, Kelly Gomez, Sarah Kasman, John Larson, Leslie Lindgren, John Paquette, Christopher Ried, Jeremiah Tilles, Alex Trac, and Jennifer Vivar

Affiliate Members Present: Rutherford Cravens

**Voting Members Absent**: Renee Austin (Notification Received) (Rutherford Cravens sat in as the voting member for Renee Austin. This is in accordance with the Planning Council Bylaws, Article III, Section 4.) Donna Fleming (Notification Received), and Shelly Lummus (Notification Received).

Affiliate Members Absent: None

Staff: Jane Chai, Iris Corpus, Tamarra Jones, and Sheila Refov

Guests: Ignacio Alvarez, Colleen Brody (HCA Clinic), Ricardo Cisneros, Abby Cruz, Vanessa Fernandez (Alta Med), Octavio Gonzalez, Jeffrey Howell, Darcey Johnston (Straight Talk, Inc.), Robin Keeble (REACH), Ramon Lopez, Michael Lehman, Irene Magana (HCA Clinic), Darin Peterson, Felipe Rodriguez, Laura Salazar (HCA Clinic), George Smith (ASF), Jane Smith, Pamela Smith, Johnny Suletellan, David Thompson, Gabriel Tovar, Evangelia Triantafillou, Alejandro Uroza, Oscar Villar, Philip Yaeger (ASF), and Earl Yurivilca

### Item I. Call to Order:

Alex Trac called the meeting to order at 6:14pm.

#### Item II. Welcome & Introductions:

Alex Trac welcomed all in attendance. Members and guests introduced themselves.

A moment of remembrance was held. The Pledge of Allegiance was performed. A quorum was established.

### Item III. Approval of Agenda:

Jennifer Vivar put forward a motion to approve the agenda. Rutherford Cravens seconded the motion. The motion passed by consensus.

## Item IV. Approval of April 11, 2012 Minutes:

Ray Angulo put forward a motion to approve April 11, 2012 minutes. Jennifer Vivar seconded the motion. The motion passed by consensus.

#### Item V. Public Comment:

There was no public comment.

#### Item VI. Planning Council Member Acknowledgement:

John Larson acknowledged Mitch Cherness.

### Item VII. Approval of Comprehensive Plan:

Jane Chai provided an overview on the Executive Summary of the Comprehensive Plan (see handout). Rutherford Cravens put forward a motion to approve the Comprehensive Plan. Clayton Chau seconded the motion. A discussion ensued regarding the Comprehensive Plan that will be submitted on May 21, 2012. Jane Chai shared that the Health Resources and Services Administration (HRSA) has advised that the Plan is a living document. Therefore the most final version of the Plan will be submitted and the Council can continue to finalize the document. Laura Salazar recommended that the Council incorporate information on the Low Income Health Program to the Comprehensive Plan. Leslie Lindgren blocked consensus due to not having a draft of the HIV Comprehensive Plan Services available for review. A roll call vote was taken to approve the Comprehensive Plan. The following 11 members voted yes: Ray Angulo, Clayton Chau, Mitch Cherness, Rutherford Cravens, Kelly Gomez, Sarah Kasman, John Larson, Christopher Ried, Jeremiah Tilles, Alex Trac, and Jennifer Vivar. The following three members abstained: Amanda Acabeo, Leslie Lindgren, and John Paquette.

### Item VIII. Approval of Final FY 2011 Final Expenditures:

Tamarra Jones provided an overview of the FY 2011 Final Expenditures (see handout). Discussion ensued regarding the

remaining unobligated funds. Jane Chai shared that HRSA revised the guidance which impacted the administrative cost. John Paquette put forward a motion to approve the FY 2011 Final Expenditures and Carryover. Ray Angulo seconded the motion. There was no public comment. The motion passed by consensus.

### Item IX. Committee Reports:

A. Executive Committee: Alex Trac reported that the Executive Committee discussed the Evaluation of the Administrative Mechanism.

- B. Priority Setting, Allocations, and Planning Committee (PSAP): Ray Angulo reported that the committee revised their policies and procedures, reviewed the plan for FY 2013-14 PSAP process and epidemiological data. Ray also announced that the committee held elections. Ray Angulo was voted Chair and John Larson was voted Vice-Chair.
- C. Membership Committee: John Larson reported the committee discussed the Planning Council's Open House. The committee also reviewed three applications and held two interviews. John also share the HIV Planning Council booth at AIDS Walk was successful.
- D. Housing Committee: Jane Chai reported that the Housing Committee revised the policies and procedures and discussed future presentation topics.
- E. Client Advocacy Committee (HCAC): Rutherford Cravens reported that the committee approved and recommended FY 13-14 Service Priorities for PSAP to review. The committee also discussed future presentation and training topics.
- F. Prevention Planning Committee (PPC): Iris Corpus reported that the committee reviewed epidemiology data to identify health disparities for the development of the Comprehensive Plan. Jane announced that PPC requested data that indicates the percentage of HIV incidence rate among Hispanic, White, Asian Pacific Islander, and Black MSM for different age groups.

### Item X. Staff Reports:

A. HIV Planning and Coordination (HIV PAC): Tamarra Jones announced that Melissa Corral is the new front office staff for HIV Planning and Coordination. Tamarra also shared that the Client Satisfaction Survey and Client Handbook will be distributed soon. Both the survey and handbook will also be available online. Tamarra also announced that Congresswoman Loretta Sanchez visited the Health Care Agency and was pleased with the tour and information presented on The Ryan White Care Act and HIV services in Orange County. Tamarra acknowledged Amanda Acabeo and Jennifer Vivar for their participation at the AIDS on the Frontline Conference.

Jane Chai reported that the Ryan White QM Committee discussed reducing HIV-related health disparities, retention in care, and linking newly diagnosed individuals to care. Jane Chai acknowledged the committee and everyone who has been involved in the development of the Comprehensive plan. Jane Chai also reported that Health Care Agency, UCI and Alta Med is implementing a six month pilot program beginning June 1, 2012 that will provide routine HIV testing and linkage to care in the Orange County jails.

B. Contract Development and Management: Sheila Refoy reported that the Housing services amendments were approved by the Board of Supervisors on May 8, 2012. New contracts for Housing services will go to the Board of Supervisors on May 22, 2012. Sheila acknowledged contracted providers. Information regarding requests for proposals is available at <a href="https://www.bidsync.com">www.bidsync.com</a>.

### Item XI. Matters from the Chair:

Alex Trac announced that the HIV Planning Council Open House will be held on June 13, 2012 at 5:30pm. Planning Council shirts are available for members who have not received one.

### Item XII. Member's Privilege/Announcements:

Ray Angulo shared a concern regarding ADAP and MSI co-payments. Tamarra Jones stated that HIVPAC will request to have a presentation on ADAP and MSI programs.

Mitch Cherness reminded Council members to fill out a member acknowledgement card.

Sarah Kasman announced the Big 7 Educational Seminar Series held on May 22, 2012 will provide an update of the Conference on Retroviruses & Opportunistic Infections (CROI). Individuals interested in attending must RSVP.

## **Item XIII.** Adjournment: Alex Trac adjourned the meeting at 7:48pm.