

## HIV PLANNING COUNCIL

# http://ochealthinfo.com/hiv/council

# Wednesday, March 14, 2012

Public Health Services Training Center (1729E) 1725 West 17th Street Santa Ana

## **MINUTES**

Para solicitar una copia de estos minutos en español póngase en contacto con Iris Corpus al (714) 834-8399 o ICorpus@ochca.com.

Chair: Alex Trac Recorder: Iris Corpus

Voting Members Present: Amanda Acabeo, Ray Angulo, Clayton Chau, Donna Fleming, Kelly Gomez, John Larson, Sarah Kasman, Leslie Lindgren, Shelly Lummus, John Paguette, Christopher Ried, Jeremiah Tilles, Alex Trac, and Jennifer Vivar,

Affiliate Members Present: Rutherford Cravens

Voting Members Absent: Renee Austin (Rutherford Cravens sat in as the voting member for Renee Austin. This is in accordance with the Planning Council Bylaws, Article III, Section 4.), and Mitch Cherness (LOA)

Affiliate Members Absent: None

Staff: Jane Chai, Iris Corpus, Tamarra Jones, and Sheila Refoy

Guests: Ignacio Alvarez, John Bower, Ricardo Cisneros, Aby Cruz, Vanessa Fernandez, Forest Dunagan, Darcey Johnston (Straight Talk, Inc.), Robin Keeble (REACH), Michael Lehman, Sal Martinez, Danny M., Sam Monroy, Bonnie O., Angel Rosario, Frederick Rose (HCA Intern), Laura Salazar (HCA Clinic), Pamela Smith, George Smith (ASF), Hamid Tahir, Alejandro Uroza, and Philip Yaeger (ASF)

### Item I. Call to Order:

Alex Trac called the meeting to order at 6:13pm.

### Item II. Welcome & Introductions:

Alex Trac welcomed all in attendance. Members and quests introduced themselves.

A moment of remembrance was held. The Pledge of Allegiance was performed. A quorum was established.

### Item III. Approval of Agenda:

Jennifer Vivar put forward a motion to approve the agenda. Shelly Lummus seconded the motion. The motion passed by consensus.

## Approval of February 8, 2012 Minutes: Item IV.

Ray Angulo put forward a motion to approve February 8, 2012 minutes. Sarah Kasman seconded the motion.

The motion passed by consensus.

## **Public Comment:** Item V.

There was no public comment.

## Item VI. Nomination and Election of Executive Committee At-Large Member:

Iris Corpus provided an overview of the Executive Committee At-Large member vacancy. The following members were nominated for At-Large membership: John Paquette and Jennifer Vivar. Alex Trac opened the floor for additional nominations. There were no additional nominations. The following six members voted for John Paquette: Kelly Gomez, Leslie Lindgren, Shelly Lummus, John Paquette, Christopher Ried, and Jennifer Vivar. The following eight members voted for Jennifer Vivar: Amanda Acabeo, Ray Angulo, Clayton Chau, Donna Fleming, Sarah Kasman, John Larson, Jeremiah Tilles, and Alex Trac. Jennifer Vivar was voted as Executive Committee At-Large member.

### Item VII. Comprehensive Plan Discussion:

Jane Chai provided an update on the Comprehensive Plan goals (see handout) that were developed at the Ad-hoc meeting held Wednesday, February 29, 2012. Tamarra Jones gave a presentation on the Vision and Values of the Comprehensive Plan. Discussion ensued regarding the vision/mission statement. The Council decided to have a separate vision and mission statement. The Council also reviewed, and suggested changes, to the values statements. Jane announced that the PPC quarterly evening meeting and PSAP will not meet due to the Ad-hoc Comprehensive Plan meetings. The meetings will finalize the vision and mission statement and discuss strategies to meet the Comprehensive Plan goals.

### Item VIII. **Committee Reports:**

A. Executive Committee: Alex Trac reported that the Executive Committee approved the following for PSAP membership: Amanda Acabeo, Ray Angulo, Mitch Cherness, Rutherford Cravens, Darcey Johnston, Sarah Kasman, John Larson, Leslie Lindgren, Sam Monroy, Thomas Moser, and Phil Yeager. The current PSAP policies and procedures require that at least 10 members of PSAP are Council members. The approved membership roster only has seven Council members. Jane Chai stated that the Executive Committee recommended PSAP review their policies and procedures for possible adjustment to the membership requirement.

B. Priority Setting, Allocations, and Planning Committee (PSAP): Tamarra Jones provided an overview of the FY11 Housing Reallocations (see handout). Alex Trac stated that Public Officials do not have to recuse themselves for this item because none of the officials are conflicted with the action item. Ray Angulo put forward a motion to approve the FY11 Housing Reallocations. John Paquette seconded the motion. There was no public comment. The motion passed by consensus.

Tamarra Jones provided an overview of the FY12 Part A Allocation and Staging of Increase Scenario (see handouts). The following Public Officials recused themselves: Sarah Kasman, Leslie Lindgren, and Shelly Lummus. Clayton Chau put forward a motion to approve the FY12 Part A Allocation and Staging of Increase Scenario. John Paquette seconded the motion. During public comment, Laura Salazar asked for clarification on the allocation for Case Management services. Tamarra stated that \$90,000 was moved from Case Management: Medical to Case Management: Non - Medical for expanded eligibility screening. The motion passed by consensus.

- C. Membership Committee: John Larson reported that the Memberhsip Committee revised the Leave of Absence (LOA) Form for clarity. The LOA Form now requires that members indicate how the business relates to HIV, if HIV-related business is indicated as the reason for the LOA. The updated form is available on the HIV Planning and Coordination website. Council members may also contact Iris Corpus to complete the form. John announced that Planning Council will have a booth at AIDS Walk; members were asked to sign the volunteer sign-in sheet. He also stated that Amanda Acabeo and Jennifer Vivar will work the booth for the AIDS on the Frontline on April 25, 2012.
- D. Housing Committee: Shelly Lummus reported that Forest Dunagan was voted as Co-Chair. There was also a presentation on Shelter Plus Care, the permanent supportive housing program.
- E. Client Advocacy Committee (HCAC): Rutherford Cravens reported that the committee ratified the elections for Chair and Vice-Chair. Rutherford Cravens was voted Chair and Hamid Tahir as Vice-Chair. The committee also reviewed the 2012 Client Satisfaction Survey (CSS).
- F. Prevention Planning Committee (PPC): Tamarra Jones reported that the PPC quarterly evening meeting will not meet due to the Ad-hoc Comprehensive Plan meeting.

## Item IX. Staff Reports:

A. HIV Planning and Coordination (HIV PAC): Tamarra Jones announced the Ryan White Quality Management Committee will be working on the Care goals at the next meeting on March 20, 2012. The meeting will be open to the public, so individuals interested in attending should RSVP. The QM Committee meets on the third Tuesday of the month and is also open for membership. The CSS is being finalized in English and Spanish. The survey will be available online and at service provider locations for completion. Tamarra provided a brief overview of new Ryan White eligibility screening requirements.

B. Contract Development and Management (CDM): Sheila Refoy reported that the Board of Supervisors approved a contract for Expanded HIV Testing. Three UCI Medical Training Center community clinics will be providing routine HIV screening. Tamarra shared that AltaMed in Orange County also received funding, directly from the state, for expanded testing.

## Item X. Matters from the Chair:

Alex Trac reminded Council members to complete the Conflict of Interest notification (700 Form) before the April 2<sup>nd</sup> deadline to avoid penalties. Alex Trac also announced that he no longer works for APAIT Health Center.

# Item XI. Member's Privilege/Announcements:

Ray Angulo announced that he will be attending the International AIDS Conference in July.

Sarah Kasman announced that the March 20<sup>th</sup> Big 7 Series location has changed and a revised flyer will be emailed. A new meditation group is meeting weekly on Monday nights. The Circle of Women group also meets monthly, please contact Shanti OC for further information at (949) 452-0888.

Phil Yaeger passed out flyers for the 2012 AIDS Walk being held Sunday, May 6, 2012 at the Disneyland Resort.

George Smith announced that 52,537 individuals signed up for the Orange County Housing Authority Section 8 program wait list.

## **Item XII.** Adjournment: Alex Trac adjourned the meeting at 8:08pm.