

## **HIV PLANNING COUNCIL**

http://ochealthinfo.com/public/hiv/council.htm

# Wednesday, March 9, 2011

Public Health Services Training Center (1729E) 1725 West 17th Street Santa Ana

### **MINUTES**

Para solicitar una copia de estos minutos en español póngase en contacto con Iris Corpus al (714) 834-8399 o <a href="mailto:ICorpus@ochca.com">ICorpus@ochca.com</a>.

Chair: Sylvia Mata Recorder: Iris Corpus

**Voting Members Present:** Amanda Acabeo, Ray Angulo, Renee Austin, Tony Barnett, Jason Benjamin, Jeff Byers, Clayton Chau, Donna Fleming, Kelly Gomez, Jonathan Kostka, John Larson, Leslie Lindgren, Shelly Lummus, Sylvia Mata, Austin Nation, Christopher Ried, Peter Scheid, and Alex Trac.

Affiliate Members Present: John Paquette, Jennifer Vivar

**Voting Members Absent:** Mitch Cherness, Alfonso Guerrero (Jennifer Vivar sat in as the voting member for Alfonso Guerrero. This is in accordance with the Planning Council Bylaws, Article III, Section 4.), Sarah Kasman, and Jeremiah Tilles (LOA)

Affiliate Members Absent: None

Staff: Jane Chai, Sarah Corella, Iris Corpus, Tamarra Jones, Lydia Mikhail, and Sheila Refoy

**Guests:** Ignacio Alvarez, Phillip Aragon, John Birch, Marc Carrillo, Rutherford Cravens, Irene Magana (HCA), Samuel Monroy, Cheryl Sannebeck, Patrick Singer (Straight Talk), Pearl Jemison-Smith, George Smith, Robert Thompson, Shipra Verma (HCA Intern), Philip Yaeger (ASF), and Keith Wade

#### Item I. Call to Order:

Sylvia Mata called the meeting to order at 6:20pm.

## Item II. Welcome & Introductions:

Sylvia Mata welcomed all in attendance and asked the members and guests to introduce themselves. A moment of remembrance was held. The Pledge of Allegiance was performed. A quorum was established.

# Item III. Approval of Agenda:

Jason Benjamin put forward a motion to approve the agenda. Jeff Byers seconded the motion. The motion passed by consensus.

# Item IV. Approval of February 9, 2011 minutes:

Peter Scheid put forward a motion to approve February 9, 2011 minutes with corrections. Kelly Gomez seconded the motion. The motion passed by consensus.

#### Item V. Public Comment:

Pearl Jemison-Smith the Honorary Chair of AIDS Walk this year, (and a past Chair of the Planning Council) presented to the Council about the 25th Anniversary of AIDS Walk on May 1, 2011.

### Item VI. Planning Council Member Acknowledgement:

Amanda Acabeo acknowledged Tony Barnett for his service on the Planning Council. Amanda Acabeo also acknowledged Renee Austin for her dedication as an officer on the Planning Council.

# Item VII. Review the Orange County HIV Planning Council Cheat Sheet:

The Planning Council Officers reviewed the Planning Council Cheat Sheet. The committee requested that the cheat sheet be posted online.

# Item VIII. Approval of the FY 2011 Instructions to the Grantee

The Committee agreed to postpone the approval of the FY 2011 Instructions to the Grantee. Jennifer Vivar put forward a motion to postpone the approval of the FY 2011 Instructions to the Grantee until the April 13, 2011 meeting. Clayton Chau seconded the motion. The motion passed by consensus.

## Item IX. Committee Reports:

A. Executive Committee: Sylvia Mata reported that the committee reviewed the summary of the FY 2009 Evaluation of the Administrative Mechanism (EAM) survey results. The committee determined that they would review the questionnaire in its entirety and provide recommendations at the next Executive meeting

- B. Priority Setting, Allocations and Planning (PSAP) Committee: Tony Barnet reported that the PSAP Committee reviewed revisions to the Instructions to the Grantee and that the PSAP Committee is now open for membership. Renee Austin gave an overview of the PSAP committee's role.
- C. Membership Committee: Amanda Acabeo reported that the Membership Committee reviewed the following: the Planning Council membership absence log, membership matrix, and leave of absence requests. The committee is also reviewing the Rules of Respectful Engagement Policies and Procedures. There will be a Planning Council booth at AIDS Walk. Amanda passed out a list of several dates and requested that members pick dates available for a Planning Council Leadership Training.
- D. Housing Committee: Patrick Singer reported that Bruce Vancil presented on Shanti's Orange County services and the programs they offer. The committee agreed that Marc Marger will present at the next meeting in April.
- E. Client Advocacy Committee: Robert reported that several clients attended the New Membership Orientation and that the committee is working on revising the Client Advocacy Committee Policies and Procedures.
- F. Prevention Planning Committee (PPC): Tamarra Jones reported that the Prevention Planning Committee has a new member and that the committee is currently working on EIIHA strategies and activities. Martin also reported that the committee is reviewing the HIV testing practices survey results.

# Item X. Staff Reports:

A. HIV Planning and Coordination: Tamarra Jones announced that the Grantee received notification of a partial Ryan White award. Congress has yet to approve the current year budget; therefore funding is based on a continuing resolution. Notification of the full award is expected in late April or early May. Tamarra Jones acknowledged the HIVPAC Interns, Tolu Fashola and Shipra Verma for their hard work on the HIV Planning Council Cheat Sheet.

B. Contract Development and Management: Sheila Refoy reported that the Part A Agreements are in set. The

# Item XI. Member's Privilege/Announcements:

**Item XII.** Adjournment: Sylvia Mata adjourned the meeting at 8:15.